

**PUTNAM COUNTY COUNCIL
BUDGET HEARING
SEPTEMBER 11, 2018**

DARREL THOMAS, PRESIDENT
KEITH BERRY, VICE PRESIDENT
DAVID FUHRMAN
LARRY PARKER
JILL BRIDGEWATER
GENE BECK
PHILLIP GICK
LORIE HALLETT, AUDITOR
EVELYN WILLIAMS, CHIEF DEPUTY
JACQUE CLEMENTS, CONSULTANT

PUBLIC HEARING

Pledge to the flag.

LIT ORDINANCE

Darrel Thomas read the proposed LIT Ordinance. An error was found on the effective date. Manually changed year from 2018 to 2019. Mayor Bill Dory stated the City of Greencastle was not in favor of the new ordinance. He stated how it would affect the police and fire departments budgets. Spreadsheet was handed out and reviewed. Jacque Clements stated an interlocal agreement could be done but would advise the Council to have their attorney research. Lorie Hallett reminded the Council of the County's Sheriff Officers are underpaid. Town of Roachdale spoke of how the ordinance would affect their police budget. Cloverdale Town Marshall Steve Hibler spoke of the work load on the towns police force. Dave Fuhrman stated that the Council bit the bullet and adopted the tax and that it was stated at the time of implementation that it would not be done every year. The towns and cities have other means of finding funds. Clerk Treasure Linda Dunbar stated what the police and fire departments have been able to fund with the LIT tax.

Gene Beck asked what would happen if they left the tax as it is. Ms. Clements stated they would not be able to fund their budget. She also gave statistics of how the cities and towns received the tax prior to the increase. Discussion on the county issues and cost of the jail.

Darrel Thomas made a motion to close the public hearing. Larry Parker seconded. The motion carried.

OPENED REGULAR MEETING

Greencastle Community School appeared before the Council to discuss their binding review. Consultant Clements questioned whether the school had their cuts ready as result of the DLGF

request to adopt within levy. They informed the council that they were ready to lower the request to be within the levy.

COUNTY SURVEYOR

Discussion on cuts that need made. Mr. Penturf stated that he could possibly cut some line items including the hourly part time rate. He went on to state how much he could cut from each line item in county general for the current year.

SUPERIOR COURT

Lorie Hallett stated that Superior Court's request was 5% increase across the board. Witness fee and postage could go to \$0. Office supplies go back to the 2018 amount. Juror meals and lodging cut in half. Decrease line for 2019 repairs/maintenance by 5%. Cut contractual labor line in half. Discussion on family protective services line item.

Judge Bridges stated that he is amazed how well the courthouse has been maintained.

CIRCUIT COURT

Judge Headley stated he may have to come back in 2018 for increases due to significant jury trial appeals and parental conflict cases. Will have to purchase 3 new computers for Juvenile Probation. Lorie Hallett asked if the 2019 repairs/maintenance line item could be cut. Judge Headley stated could cut by \$4,000.

ADULT PROBATION

Teresa Parrish stated they have asked for an increase. Wrote a letter to ask county general to take over all of the department salaries. In past years the mandated salary increases have come from the User Fees Fund. She stated that this fund is depleting and can-not continue to budget salaries. Discussion on ways to collect fees from clients. Lorie asked about decreasing the repairs/maintenance line item because this money has not been used in the past. Has equipment line item in User Fees. Lorie stated that the User Fee Fund is not fundable for 2019 with the way the budget has been submitted.

Discussion was made on reducing the 2018 equipment line item by \$5,000 in the User Fee Fund. User Fees repairs/maintenance line item has not been spent for 2018. Suggested decreasing it for 2018 and 2019. Cut \$5000 for 2018 and \$3000 for 2019 User Fees Fund.

SATP

Budget is the same as last year and is fundable.

JUVENILE PROBATION

Budget is the same as last year and is fundable.

CLERK

County General – asked for 5% salary increases and asked for new full-time position. No longer has the cost of the CSI program. Needs one person to be committed to the new Odyssey program only. Jacque Clements calculated the amount for a new full-time employee at \$51,000. Heather stated that in 2005 they lost a full-time deputy to budget cuts. Repairs and maintenance cut \$31,000. Lorie asked about cutting 2019 office supplies line item. Heather said she could cut by \$1,000. Printing of forms line item cut by \$500 for 2019. 2018 repairs/maintenance cut \$20,000.

Heather stated that the work in both courts far out ways her deputy's manpower.

ELECTION

Had to budget for city election in 2019 but it will eventually be reimbursed. Dave Fuhrman asked about the repairs/maintenance line item. Discussion made.

TREASURER

Kathy Minnick informed the Council of the amount of interest she has earned from investments. She stated she is going to be off on maternity leave when it's the offices busy time and will need to hire a part time person temporarily.

Lorie asked about cutting 2018 budget line items. Printing of forms for 2019 cut to \$7500, supplies to \$4,500, repairs/maintenance cut \$500, dues back to \$250.

RECORDER

Tracy Bridges – Lorie stated that the salary amount in county general should be taken out and put back in perpetuation. Discussion made.

SHERIFF/JAIL

2018 Sheriff – equipment line item, Sheriff Stockton – have two new deputies coming on that will have to have all new equipment. 2019 increase is for the new radios that need purchased (\$6000 each). Will need ADA's (\$9,000). Discussion was made on Public Safety tax. Lorie suggested cutting 1% or \$300,000 on Sheriff and Jail budget request at their discretion.

Trish Clearwaters stated that there is an issue with the insurance policies for the Sheriff and Jail. Prior year bills were paid out of this year's budget, therefore creating a deficit.

Lorie Hallett suggested cutting the inmate clothing line item. Also suggested cutting 2019 insurance line item to \$236,000 and ask for the Council to pay the additional cost out of Rainy Day or Economic Development.

Jill Bridgewater suggested cutting Attorney line item. Sheriff Stockton stated he does not want to cut out the Attorney line item. Would rather make cuts elsewhere. Discussion made on line item cuts for 2018 and 2019. Cut \$5000 from extradition fund.

LUNCH BREAK

SOIL & WATER

Shane Johnson – No changes except salaries. Lorie asked if he could cut anything for 2018? Cut \$9,100 for part time. Mileage cut \$1,000 for 2018 and 2019. Dues cut \$500 for 2018. Miscellaneous services cut \$1,500 for 2018

EXTENSION

Mark Evans – Discussion on part time employment and requested budget. Stated that whatever is left in part time line item for 2018 can cut. Reduce \$26,000 by \$9,100 if shared with Soil & Water. Reduce 2019 phone line item to \$12,297

HEALTH DEPARTMENT

Dr. Heavin & Joni Young – discussion on intern help. Budget did not change other than salaries. Requesting to change part time position to full time to be paid through grant money. Discussion on salary and benefits. See handout. If the council does not approve the full-time position than she would revert to the part time hourly amount. Informed the Council of all the equipment and supplies that have been purchased with grant money. Discussion on cutting per diem line item for 2018 and 2019. Dr. Heavin agreed to cut it by \$2,000 for 2018 and 2019. Reduce operating supplies and office supplies line item each by \$1,000 for 2019. Telephone line item can be reduced by \$600 for 2018 and 2019.

CORONER

David Brown – Discussion on getting a coroner vehicle and laptops for staff.

VETERANS

Jerry Williamson – reduce 2018 office supplies by \$650 and \$300 for 2019. Repairs/maintenance reduce \$700. Misc. Services \$700 reduce for 2018. Equipment reduce by \$1,800 in 2018 and make \$1,000 for 2019. Per Diem reduce by \$1,200 for 2018 and change to \$1,500 requested for 2019.

BINDING/NON-BINDING BUDGETS

Cloverdale Twp.

Airport Authority

AUDITOR

Reduce by \$2,000 in 2018 on the printing of forms line item and reduce \$1,000 for 2019.
Reduce repairs/maintenance in 2018 by \$1,500 and \$2,500 in 2019.

COUNCIL

Reduce contractual services line item in 2018 by \$4,000

GENERAL DISCUSSION

Jacque Clements gave a presentation on the figures she has worked on through the day with all the suggested cuts.

Move \$69,000 from LIT/Jail to Correctional.....office supplies, operating supplies and equipment

Discussion on Sheriff Merit Deputy salaries.

PUTNAM COUNTY COUNCIL BUDGET HEARING SEPTEMBER 12, 2018

DISCUSSION

Jacque Clements presented a spreadsheet with financial figures for the Sheriff Department Merit Deputy raises. In-depth discussion was made on rank pay schedule. The decision to not allow the Chief Deputy to accrue overtime was discussed and agreed upon. The Council agreed that rank or years of service will not take place in the middle of the year. Rank change would begin on December 31st of the completed year of service. Lorie informed the Council that the President of the Commissioners gave authority to take \$300,000 out of the Health Trust Fund to cover insurance premiums. Jacque suggested having the salary ordinance state how many positions of each rank will be allowed.

Discussion was made on the amount of money given back to County General in yesterday's budget hearings; a total of \$76,000.

Opened Budget hearing. Pledge to the flag was given.

HIGHWAY

Mike Ricketts and Brenda Turner

Cumulative Bridge – cut all their projects to save for federal projects. Will fix what is already there instead of replacing. Discussion on rate change for next year and how much operating balance is projected.

Roads & Street – stayed the same for the most part. Discussion on projected income for next year and projects.

Highway – MVH – had to cut a percentage from all line items except salaries due to the State over-estimating. Requested 5% pay increase across the board.

ASSESSOR/REAL ESTATE

Nancy Dennis and Janet Brown – Everyone in the office is a Level 2 or above.

Lorie asked what can be cut for 2018. Cut \$500 from office supplies for 2018 and 2019. Real Estate – cut office supplies \$3,000. 2019 change office supplies to \$6,000. 2018 Contractual Labor – cut \$2,000 and cut \$2,000 for 2019. Maps – cut \$1,000 for 2018

LEPC

Dave Costin - Own fund and same budget as last year. Discussion on performance and equipment purchased with funds. Jacque stated it does not fund itself. Cut the remaining balances in the EMA fund for 2018 to help budget for 2019. Cut 2019 equipment line item to \$4500.

EMA

Dave Costin – Explained purchases made and expected for equipment in County General.

Cut training by \$1,500 for 2018 and cut by \$500 for 2019. Miscellaneous Services cut \$2000 for 2019. If they do not receive the \$30,000 for a vehicle in 2019 then will not need repairs/maintenance. Cut \$500 in 2018 for repairs/maintenance. Discussion on purchasing an EMA vehicle and alternate options. The Highway Department Supervisor stated that he would be able to share one of their vehicles with EMA. Decision was made to remove the 2019 request of \$30,00 for a vehicle and giving \$1,500 on mileage.

E-911

Discussion was made on the re-paving the 911 parking lot with the help of the Highway Department.

Fund 4950 – only change was an additional \$1,000 in utilities. Discussion on using fund to pay software loan off.

Fund 1222 – only change was pay raise request. Jacque stated it is fundable as submitted.

PROSECUTOR

County General – No changes other than pay raise request. Blew through deposition budget due to jury trials.

Cut \$1,300 in 2018 and 2019 from supplies. Fuel/Oil Lube in 2018 cut \$200. Training cut \$2,500 in 2018.

PRE-TRIAL

No changes and fundable.

TITLE IV-D

County General – Changes were reduction in office rent and 5% raise requests.

Cut \$458 per diem in 2018. Office supplies cut \$500 in 2018 and 2019. Telephone cut \$500 in 2018 and 2019.

Title IV-D incentive fund discussed.

GIS/PLAT

Robbie Cudnick - Discussion was made on aerial photos for the GIS department.

COMMISSIONERS BUDGET

Rick Woodall

Weights & Measures – no changes

Rick discussed using \$300,000 from the Health Trust Fund to help pay health insurance premiums. Informed the Council of the refund received from health insurance claims. Discussion on jail insurance premiums from the EDIT plan. Discussion on saving for a new annex building.

County General - Cut \$5658 from drug screens in 2018. Cut \$15,000 from unemployment in 2018. Cut \$1,000 from conferences in 2018. Reduce contract line item by \$900 in 2018 and 2019. Reduce legal publications by \$2,000 in 2018. Reduce bonds by \$5,000 for 2018.

Discussion on mental health contribution by the county and lack of communication and progress.

Hazardous Waste Fund – Operation Life partially budgeted (\$300,000).

Lorie took minutes

New handbook discussion. Affects all departments and leave accrual. It will include job descriptions for all county employees. If a newly elected official rearranges job descriptions within their office, it will be up to that official to correct.

Cell phones – several phone plans paid by the Commissioners. Looking into getting a group plan to lower costs.

IT – looking into hiring an IT for all county offices

CUSTODIAL

Brian Smith – discussed fixing issues with handicap ramp and sidewalks on the east side of courthouse.

County General - cut part time by \$5,100 for 2018. Reduce 2019 part time by \$1,500. Reduce 2018 and 2019 repairs/maintenance by \$5,000.

PLANNING/BUILDING

Don Hatfield, Director

County General – cut part time by \$18,850 in 2019. Reduce office manager salary in 2018 by \$5,000 due to maternity leave being taken. Per diem – cut \$500 in 2018 and 2019. Mileage – cut \$500 in 2018.

Building Department – discussed increase request in equipment line item.

MICROFILM

Rick Woodall – cut \$23,100 from assistant salary for 2018. Cut \$1,225 from conference in 2018. Film supplies – cut \$1,500 for 2018. Take raise request for department head, \$3,209 out of 2019 budget.

DISCUSSION

Jacque – reduced current budget by over \$100,000, have an operating cash balance of over \$800,000, and are currently \$9,000 under levy.

Discussed non-budgeted and budgeted wants and needs for 2019.

New hire requests addressed and discussed. Clerk request all the money is on county general. Health Department request is not in 2019 budget request. Extension office request is all on county general.

Larry Parker made a motion to not approve Soil & Water and Extensions request for an additional employee. Dave Fuhrman seconded. The motion carried.

Jill Bridgewater made a motion to approve part time help of \$4,000 in the Treasurer's Office. Larry Parker seconded. The motion carried.

Gene Beck made a motion to make the Health Department part time person to full-time. The motion died for lack of a second.

Larry Parker made a motion to not approve the Clerk's request for a full-time position. Jill Bridgewater seconded. The motion carried.

Discussion was made on employee raises and how to handle them. Dave Fuhrman made a motion to give full time employees a 5% raise except the Sheriff Merit Deputies and state mandated salaries. Phillip Gick seconded. Gene Beck apposed. The motion carried.

Phillip Gick made a motion to defect the following in regard to the Sheriff’s Merit Deputies: Larry Parker seconded. The motion carried.

Years		95% of Base
Probationary	1	39,000
1-4 Years	9	376,200
5-9 Years	3	139,650
10-14 Years	1	-
15-19 Years	1	53,200
20+ Years	4	220,400
Chief Deputy	1	65,550
Total Salary		894,000
Rank		
Sergeant	1	1,600
Lietenant	2	6,400
Captain	3	14,400
Major	1	6,400
Chief Deputy	1	
Total Rank		28,800
Grand Total		922,800

Gene Beck made a motion to recess. Larry Parker seconded. The motion carried.

**PUTNAM COUNTY COUNCIL
BUDGET DISCUSSION
SEPTEMBER 21, 2018**

Darrel Thomas, President
Keith Berry, Vice President
Larry Parker
Phillip Gick
David Fuhrman
Lorie Hallet, Auditor
Jacque Clements
Evelyn Williams

BUDGET DISCUSSION

See spreadsheets.....

Total budget \$8,574,009 – County General. \$61 under levy with cash operating balance \$853,800. Jail LIT relieved county general. Discussion was made.

Lorie asked if the Council agrees with the numbers presented. Discussion on what was accomplished in budget hearings. Larry stated he was very happy with it. David Fuhrman stated he was satisfied.

Lorie expressed concern of the jail's additional submitted to cover insurance premiums for the rest of the year. Jacque stated that it was proposed in the prior budget meeting to take the amount of Rainy Day.

Discussion on negative balance funds. Lorie stated that the State Board of Accounts gave her direction on correcting the negative funds. Cut check out of Rainy Day and deposit into the negative funds.

Budget adoption meeting will be October 16, 2018.