

**COUNCIL MEETING  
REGULAR SESSION  
JULY 16, 2024  
6:30 PM**

ATTENDANCE:

COUNCIL:

Stephanie Campbell, President  
Jay Alcorn, Vice President  
Wayne Huffman  
Danny Wallace  
Keith Berry  
Phillip Gick  
Larry Parker

AUDITOR'S OFFICE

Kristina Berish

AUDIENCE:

10 Individuals

The Putnam County Board of Council met on July 16, 2024, at 6:30 pm. The meeting was held at the Putnam County Courthouse. Stephanie Campbell opened the meeting and the pledge to the flag was given.

Campbell said a representative from the Health Department had asked to be added to the agenda. Berry made the motion to add. Parker seconded. The motion passed unanimously.

Campbell informed everyone that with the change of ownership at the newspaper, the notice for tonight's additional requests was not advertised. The board would only be able to give tentative approval.

**CIRCUIT COURT ADDITIONAL**

Judge Matt Headley presented:

\$20,000 Personal Services/County General Fund

One employee retired and another one retiring later this year, this would appropriate funds to pay out accrued personal time. Gick made the motion to approve tentatively. Wallace seconded. The motion passed unanimously.

**SUPERIOR COURT ADDITIONAL**

Office Manager Tamila Shrum presented:

\$10,000 Pauper Counsel/County General Fund

The amount appropriated for the year was not enough, this is an account you can only guess. The current balance is \$1,723. Wallace made the motion to tentatively approve. Huffman seconded. The motion passed unanimously.

**E911 TRANSFER**

E911 Director Dave Costin presented:

\$16,485 Dispatcher to Senior Dispatcher account/Statewide 911 Fund

Requesting to change the position of a dispatcher to a Senior dispatcher. This would allow for a Senior on each work shift. He also needs time to train someone before he retires. No additional cost this year, but it will be an increase in the 2025 budget. Gick made the motion to approve. Alcorn seconded. The motion passed unanimously.

**CLERK ADDITIONAL**

Auditor Kristina Berish presented:

\$409 Office Supplies/County General Fund

The clerk paid an invoice twice, and the money has been receipted back into the county general fund. Requesting it to be appropriated back into the account. Parker made the motion to tentatively approve. Berry seconded. The motion passed unanimously.

**HEALTH DEPARTMENT – APPRAISALS**

Assistant Administrator Brian Williams came to the meeting for the approval of the Council to seek two appraisals for 316 Medic Way. Commissioners approved the appraisals at their meeting yesterday. The expense will be paid from a health grant fund. If the county purchased a building, the department would have the funds for a down payment and the yearly loan payment. Parker made the motion to approve. Gick seconded. The motion passed unanimously.

**ADDITIONALS**

Auditor Kristina Berish presented:

\$15,000 Health Insurance Trust Fund

The Commissioners want to offer a \$100 incentive that would go into the employee’s HSA account if they went to the Proactive clinic and received a physical. This is to get employees to take health insurance to get a physical and to educate them more on the clinic and what they provide in medical services. Alcorn made the motion to tentatively approve. Berry seconded. The motion passed unanimously.

\$87 Personal Services/County General Fund

Appropriate money for Council secretary approved for 2024 salary. Wallace made the motion to tentatively approve. Alcorn seconded. The motion passed unanimously.

\$13,370 Personal Services/County General Fund

Appropriate money for the First Deputy Coroner approved for 2024 salary. Parker made the motion to approve tentatively. Alcorn seconded. The motion passed unanimously.

\$17,295 Personal Services/County General Fund

The Sheriff’s Department turned in check for the second half of the year for their attorney. The money has been receipted into the cash fund but now needs to be appropriated. Berry made the motion to tentatively approve. Huffman seconded. The motion passed unanimously.

**MINUTES**

May 28, 2024 – Gick made the motion to approve. Huffman seconded. The motion passed unanimously.

June 18, 2024 – Alcorn made the motion to approve. Huffman seconded. The motion passed unanimously.

July 10, 2024, Executive meeting – Wallace made the motion to approve. Alcorn seconded. The motion passed.

**WHEEL TAX AND EXCISE SURTAX ORDINANCES**

The ordinances were approved at last month’s meeting. Just needs to be signed.

**JOINT MEETING – AUGUST 8, 2024**

Campbell reminded the board there is a joint meeting with the Commissioners where Baker Tilly will be giving a financial update.

**BOARD UPDATES**

Members gave updates on the boards they sit on as Council representatives. Gick attended the Council Association meeting put on by the State, gave an update on what he learned.

**ADJOURN**

Wallace made the motion to adjourn. Huffman seconded. The motion passed unanimously.

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**Stephanie Campbell, President**

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**Jay Alcorn, Vice President**

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**Danny Wallace**

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**Larry Parker**

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**Attest: Auditor's Office  
Kristina Berish**