

**COUNCIL MEETING
REGULAR SESSION
MARCH 18, 2025
6:30 PM**

ATTENDANCE:

COUNCIL:	Jay Alcorn, Vice President Wayne Huffman Keith Berry Kerry Williams Amanda Brown
COMMISSIONER:	Rick Woodall, President Andy Beck
ATTORNEY:	Trudy Selvia
AUDITOR'S OFFICE	Kristina Berish
AUDIENCE:	7 Individuals

The Putnam County Board of Council met on March 18, 2025, at 6:30 pm. The meeting was held at the Putnam County Courthouse. Jay Alcorn opened the meeting and the pledge to the flag was given.

EMS – ADDITIONAL

Auditor Berish presented:

\$645 Fund 1151 EMS Fees

Appropriating a refund check back into the per diem and conferences account.

Huffman made the motion to approve. Williams seconded. The motion passed.

ROACHDALE LIBRARY RESOLUTION 2025-3-18-1

Jennifer Strange with the library came to the meeting to get the resolution approved and signed.

Alcorn read the resolution. Williams made the motion to approve. Brown seconded. The motion passed.

HIGHWAY ADDITIONAL

Highway Supt. Clint Maddox presented:

\$22,495 Fund 1169 Roads & Streets

To cover invoices for projects that the county needed to drop.

Brown made the motion to approve. Williams seconded. The motion passed.

EDIT WARCHEST ADDITIONALS

Commissioner Woodall and Auditor Berish presented:

\$300,000 Fund 4944 EDIT Warchest

To purchase rock at the highway department.

\$65,000 Fund 4944 EDIT Warchest

To purchase a mower for the highway department.

\$500,000 Fund 4944 EDIT Warchest

To help with the maintenance of the bridges.

Berish asked how the Commissioners and Council wanted to handle this request. The EDIT funds are received monthly. If the Council approved the above three additional requests, it would severely deplete the fund until it slowly built itself back up again each month of this year.

Woodall said they would not need the money for the bridges until the end of the year. Berish said they could table the 500K additional and go ahead and approve the 300K and 65K since the county has received January – March funds and would receive April's soon.

Williams made the motion to approve the 300K and 65K requests. Brown seconded. The motion passed.

Huffman made the motion to table. Brown seconded. The motion passed.

\$92,255 Fund 4944 EDIT Warchest
Town of Fillmore for a stormwater project.

Brown made the motion to approve. Berry seconded. The motion passed.

EDIT ADDITIONAL

Woodall presented:

\$310,245 Fund 1112 EDIT

Appropriate the 2025 EDIT plan for various entities.

Huffman made the motion to approve. Williams seconded. The motion passed.

HEALTH INSURANCE TRUST ADDITIONAL

Berish presented:

\$500,000 Fund 5205 Health insurance trust

Brown made the motion to approve. Huffman seconded. The motion passed.

ELECTED OFFICIAL TRAINING ADDITIONAL

Berish presented:

\$6,000 Fund 4933 Elected official training

Appropriate money for the elected officials and their first deputies to help pay part of the expenses incurred in State training. Help reduce the department budgets for per diem.

Williams made the motion to approve. Huffman seconded. The motion passed.

COUNTY GENERAL ADDITIONAL

Berish presented:

\$3,500 Fund 1000 County general

For expenses of the county employees retiring and recognition.

Brown made the motion to approve. Williams seconded. The motion passed.

CLERK PERPETUATION ADDITIONAL

Berish presented:

\$3,929 Fund 1119 Clerk perpetuation

The Clerk gave her deputies a bonus in December 2024 for a total amount of \$3,400. The other expenses: \$174 matching FICA tax, \$314 PERF, and \$41 matching Medicare tax. The bonus was paid from the Clerk's Title IVD Unappropriated fund the Clerk is over. However, during a recent audit she was told this was not an allowable expense and must be reimbursed.

Berry made the motion to approve. Williams seconded. The motion passed.

E911 LIT PSAP ADDITIONAL

Berish presented:

\$3,160 Fund 1235 LIT PSAP

To pay out an employee’s PTO down due to the new policy that started on January 1, 2025.

Williams made the motion to approve. Brown seconded. The motion passed.

MINUTES

February 18, 2025 – Huffman made the motion to approve. Brown seconded. The motion passed.

SALARY & JOB DESCRIPTION CHANGES PROTOCOL

Berish asked the Council how they wanted to handle when job descriptions changed or when a department head requested a salary to be reviewed. She had reached out to other counties and found they formed a sub-committee. The committee reviews and present a recommendation to the Council. Ultimately it is the Council’s decision on what county employees are paid.

The protocol needs to be set since the board will have several coming up E911, Highway, EMA, and the Prosecutor. Once these salaries are set, it will make a precedence for the other salaries in the wage structure. The departments have February – April each year to submit changes to the sub-committee. There may be other times throughout the year if a department restructures. They review the requests along with the county employees’ job descriptions and salaries. Give a recommendation to the Council for the budget workshop.

BOARD REPORTS

The members gave reports for the boards they sit on.

ADJOURN

Brown made the motion to adjourn. Huffman seconded. The motion passed.

Jay Alcorn, Vice President

Wayne Huffman

Amanda Brown

Kerry Williams

Keith Berry

Attest: Auditor’s Office
Kristina Berish